



ED PIP: Preparation Phase

Checklist

Prepare phase checklist

Before moving on to the diagnostic phase, we recommend revisiting the key tasks/deliverables from the prepare phase as a checklist to ensure you are set up to succeed in future phases. The following represents a sample checklist for the activities related to the Prepare phase.



Draft Charter completed

Improvement targets identified and agreed upon

DART tool populated

Improvement teams selected

Senior leaders and physicians engaged to support the initiative

Team members' roles clarified