



ED PIP: Solution Design Phase

Checklist

Solution Design check list

Before moving on to the pilot and implementation phase, we recommend revisiting the key tasks/deliverables from the solution design phase as a checklist to ensure you are set up to succeed in future phases. The following represents a sample checklist for the activities related to the solution design phase.



- 10 – 15 robust and practical solutions ready to pilot
- Pilot and implementation plans developed
- Measurement system for solutions has been developed
- Baseline performance for solution metrics created
- Solutions shared with units
- Necessary training for solutions completed
- Communication to affected stakeholders completed
- Solutions and changes communicated hospital wide